

THE CHARTERED INSTITUTE OF TAXATION OF NIGERIA

(Chartered by Act No. 76 of 1992)



Application Form For
Admission as an Associate Member of the Institute



THE CHARTERED INSTITUTE OF TAXATION OF NIGERIA

Head Office
The Chartered Institute of Taxation of Nigeria
3rd & 4th Floors, 11, Ikorodu Road,
Opp. Kresta Laurel Ltd. Maryland.
P. O. Box 1087
Ebute-Metta
Lagos State, Nigeria.
(234) 01 - 774-1273, 893-6023, 7917024
E-mail: citn@citn.org
Website: www.citn.org

Abuja Liaison Office,
1. Bechar Street, Off Mambolo Street
Wuse Zone 2
Abuja, Nigeria.
Tel: 09-6705066, 09-8733361

To: The Registrar Chief Executive

I hereby apply to be admitted as an Associate member of The Chartered Institute of Taxation of Nigeria.

1. Full Name of Applicant:

(i) Surname:
(in Block Letters)

(ii) Other Names:
(in Block Letters)

2. Names and Addresses of Business or Employment: (P.O Box No only is not sufficient)

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.....

Office Telephone No's E-mail Website

3. Contact Address

.....
..... Telephone No.....

4. Date of Birth 5. Nationality.....

6. Professional or Academic qualifications

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7. Honours and Decorations

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8. (i) Is the application public practice?
 (a) If so state whether as a partner or in sole practice
 (b) Give name and address of firm
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(ii) If in employment, state name and address of present employer.

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(iii) Present position held

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(Where there is more than one place of business, please indicate the principal place of business.
 Employees of either Federal or State Revenue Department only need to state their current Station)

9. Student Graduate Information

(To be completed by applicant who have completed the Institute's examinations).

Student's registration number

Date of passing or exemption from the Institute's examination

- (i) Foundation
- (ii) PE I
- (iii) PE II
- (iv) PE III

10. Career History

(Attached additional notes if necessary).

Full details of Position held	Name and address of employer and nature of business	Date	
		From	To

11. Declaration by Applicant

I hereby declare that the information given above is to the best of my knowledge and belief correct. I undertake to be bound by the Chartered Institute of Taxation of Nigeria’s Act No 76 of 1992 and by the Rule and Regulations in force at the time of my admission or which may thereafter from time to time be made by Council of the Institute

Date

Signature.....

12a. Names and Particulars of Referees

(1)

(2).....

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Status (Associate/Fellow).....

Status (Associate/Fellow)

Association Adm No.....

Association Adm No

Mobile (gsm) No.....

Mobile (gsm) No

Email Address

Email Address

12b. Declarations by the Referees

We the undersigned, hereby recommend the above-named applicant for associate membership of the Chartered Institute of Taxation of Nigeria and certify that to the best of our knowledge the experience and character of the applicant are such that we consider him fit for membership of the Institute.

(1)

(2).....

Signature

Signature

Date

Date

Notes

- 1) The referees in Paragraph 12 (above) MUST be financial members of the institute.
- 2) This form which must be submitted at the Institute’s head office or its Abuja liaison office MUST be accompanied with the following.
 - a. Photocopies of certificates regarding academic and professional qualifications duly certified by one of the above-listed Referees. (Membership Committee of Council may call for the original copies for sighting).
 - b. A letter of Attestation from your employer stating the detailed tax working experience with the company/firm
 - c. In respect of an applicant in public service (including Revenue Officers), a separate letter signed by an officer of not less than the rank of Assistant Director confirming the rank and grade level. Also to be attached is the copy of the gazette confirming the present position.
 - d. Two self - addressed stamped envelopes
 - e. Two certified recent passport sized photographs certified at the back space by a Referee.
 - f. An Application Form fee.
- 3). Any form that is not well completed shall be queried and processing may be delayed.

<http://www.citn.org/others/members.pdf>