

CHARTERED INSTITUTE OF TAXATION OF NIGERIA
(Established in 1982, Chartered by Act 76 of 1992)
A Member of Association of Professional Bodies of Nigeria (APBN)

Secretariat
Tax Professionals' House
Plot 16, Otunba Jobi Fele Way,
Central Business District, Alausa/Ikeja, Lagos.
P.O. Box 1087, Ebute-Metta, Lagos State, Nigeria.
Tel: +234 - 908088815
Mail: citn@citn.org
Website: www.citn.org



Abuja Liaison Office:
David Olorunleke's House
Block 26 (27), Abidjan Street,
Wuse Zone 3,
Abuja FCT, Nigeria.
Tel: (234) 09-2918349

September 18, 2020.

Dear Sir/Ma,

Request for Proposal: Redesign of Institute's Website

The Institute hereby invites proposals from suitable ICT firms for the design of the Institute's information website. The ACCA website template (<https://www.accaglobal.com/>) in terms of layout and structure should be the benchmark. Put into consideration that features which can enhance productivity, projection and resolution of issues should also be incorporated in the proposed design.

Please note that the proposed website is to be of robust features, it must be responsive, full content management system and should include all standards of a secure website.

The corporate information expected from the Proposal should contain but not limited to the following:

1. Detailed Organization Profile;
2. A list of similar work done and the name of Organisations/Clients;
3. Staff Assignment and availability to complete the work within the agreed timeframe;
4. Indicative work-plan;
5. Your fee proposal.

Expression of interest should be sent to info@citn.org with subject "CITN Website Redesign" and should be submitted on or before Monday, September 28, 2020 and address as below:

The Registrar/Chief Executive,
Tax Professionals' House,
Plot 16, Otunba Jobi Fele Way,
Central Business District, Alausa, Ikeja, Lagos.

For further enquiries, please call 08088291588

Brief Introduction of the Institute

The Chartered Institute of Taxation of Nigeria is Chartered by the Federal Government of Nigeria by the enabling Act No. 76 of 1992 (now CITN Act, CAP C10, Vol. 2, Laws of the Federation of Nigeria, 2004). The Institute is charged with the responsibility, among others, of determining what standards of knowledge and skills are to be attained by persons seeking to become professional Tax Practitioners or Administrators.

Yours faithfully,
Chartered Institute of Taxation of Nigeria

Fisayo Awogbade, FCTI
Registrar/Chief Executive