
LOGISTICS NOTE

High-Level Conference

“High Net-Worth Individuals: The Challenge They Pose for Tax Administrations, FIUs and Law Enforcement Agencies”

21 – 23 February 2018

Vienna, Austria

WU Campus (Vienna University of Economics and Business)

Hosted by the Institute for Austrian and International Tax Law at WU Vienna University of Economics and Business, organised in cooperation with the United Nations Office on Drugs and Crime and with the support of the World Bank

1. Venue:

Room LC.0.100 (Festsaal 1)
WU Campus (Vienna University of Economics and Business)
Welthandelsplatz 1, LC Building
1020, Vienna

2. Participation: Each participant must complete the attached registration form and return it to Romina Mattassini de Hill (Romina.Mattassini@wu.ac.at) by **31st October 2017**.

Please note that all sessions on Day 1 (Wednesday 21st February 2018) are open to government officials and representatives from regional and international organizations only).

3. Visas: Participants who require visas to enter the EU must contact the pertinent Embassy in their country of residence. If needed, an official invitation letter in support of the visa application can be provided by the organizers upon request.

4. Hotel Reservations: Participants are encouraged to make use of the block bookings made by the organizers at the following hotels and should include the booking code when making their reservation:

- **Motel One Wien-Prater** (<https://www.motel-one.com/de/hotels/wien/wien-prater/>) **before 8th January 2018**. Rooms not booked by this date will be released; therefore bookings after said date will be based on availability and preferential rates may no longer apply. Preferential rates have been secured for those participants booking their accommodation before the given deadline

(€80,24 single & €105,12 double room/per night including breakfast).

Motel One Austria GmbH
Motel One Wien-Prater
Ausstellungsstraße 40
A-1020 Vienna
Austria
Tel: +43 (1) 729 78 00
fax: +43 (1) 729 78 00-10
wien-prater@motel-one.com
www.motel-one.com
Booking code: "TGG 2018"

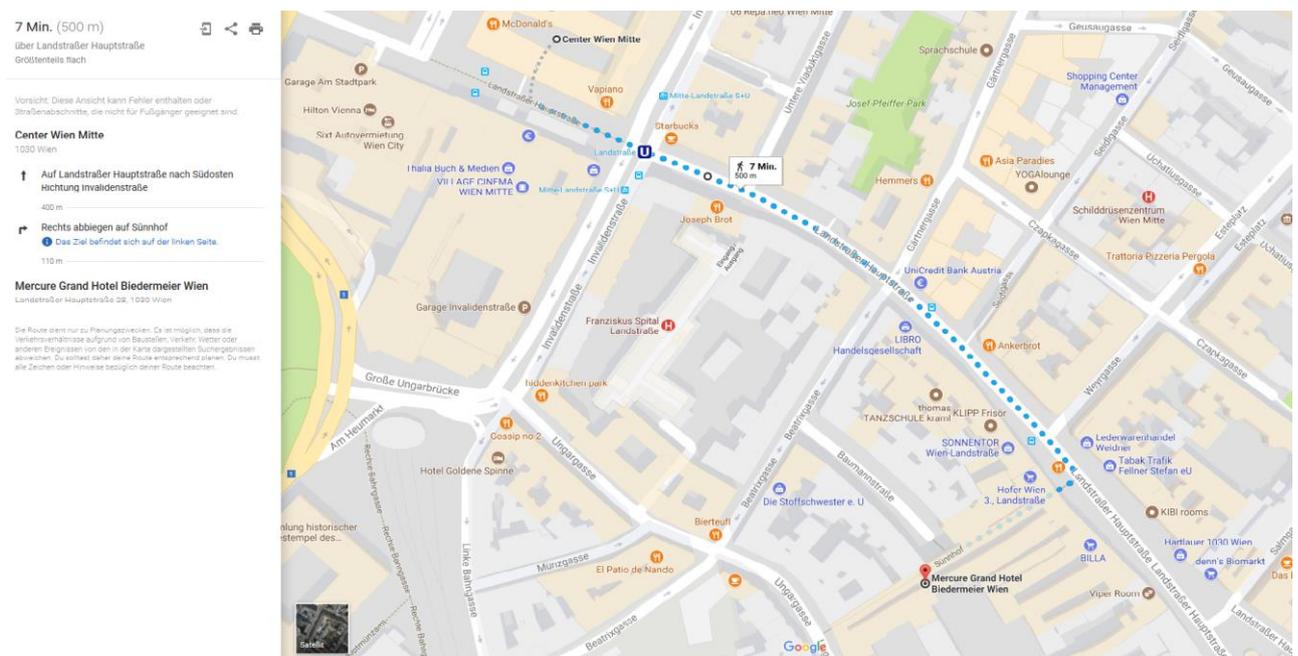
- **Mercure Grand Hotel Biedermeier**
(<https://www.accorhotels.com/gb/hotel-5357-mercure-grand-hotel-biedermeier-wien/index.shtml>) **before 8th December 2017.** Rooms not booked by this date will be released; therefore bookings after said date will be based on availability and preferential rates may no longer apply. Preferential rates have been secured for those participants booking their accommodation before the given deadline (€99 single & €115 double room/per night including breakfast).

Mercure Grand Hotel Biedermeier
Landstrasser Hauptstrasse 28
A-1030 Vienna
Austria
Tel: +43 (1) 716 710
Fax: +43 (1) 716 71503
Contact Person: Elisabeth Hartmann
h5357-re@accor.com
Booking code: "TGG 2018"

5. Transportation: Participants are encouraged to book their airport transfers themselves.

- **By taxi:** <http://www.airportdriver.at/en>. Bookings can be made in advance through their website or on arrival at their airport office (desk on the arrival hall). The rate from Vienna Airport (Schwechat Flughafen) to the center of Vienna is €33.
- **By train:** <http://www.oebb.at/en/> or <http://www.cityairporttrain.com/en/home>.

- For the participants staying at the Motel One Wien-Prater, please take either the ÖBB or the CAT train and get off at Wien Mitte train station. From there, you can easily take the metro (Ubahn) to reach the hotel, which is a walking distance from the Messe Prater station (U2 purple line), as well as from the conference venue, which is at the WU campus. When taking the metro, participants must take the U4 (green line) from Wien Mitte/Landstrasser Hauptstrasse (direction "Heiligenstadt") to Schottenring station and then, change to the U2 (purple line) to Messe Prater (direction "Seestadt").
- For those participants staying at the Mercure Grand Hotel Biedemeier, please take either the ÖBB or the CAT train and get off at Wien Mitte train station. The hotel is 500 meters away from the Wien Mitte station. Below there is a map, which shows the way from the train station to the hotel. Participants staying at this hotel can follow the instructions in the paragraph above to go to the WU Campus if they wish to get to the conference venue by public transport.



6. Lunch Breaks: The lunch breaks will take place at Mensa, which is located in the D1 Building of the WU Campus, only a 2-minute walk from the meeting venue. There will be different lunch options every day, including vegetarian and non-vegetarian options. Lunch vouchers will be given to all participants in person upon registration at the venue. All lunches will be covered by the organizers of this event.

7. Coffee Breaks: There will be one coffee break in the afternoon of Day 1 (Wednesday 21st February 2018), two coffee breaks on Day 2 (Thursday 22nd February 2018), and one morning coffee break on Day 3 (Friday 23rd February 2018). All coffee breaks will include a selection of vegetarian and non-vegetarian

sweet and savory treats. Coffee breaks are also covered by the organizers of this event.

8. Social Event: A dinner will be hosted by the organizers on 22nd February from 19:00 until 21:30 Hs at a typical Austrian wine tavern, Heuriger Wolff (<http://www.wienerheuriger.at/>). Bus transportation to and from the Heuriger has been arranged, departing for the Heuriger from the WU Campus at the close of the last session of Day 2 (18:30 Hs), and departing from the Heuriger for the return trip to the WU campus at 21.30.

9. Dress Code: Smart Casual for the entire event, including the dinner.

10. Background Materials: All materials will be uploaded onto our cloud, the secure link for which you will receive by email closer to the date of the meeting.

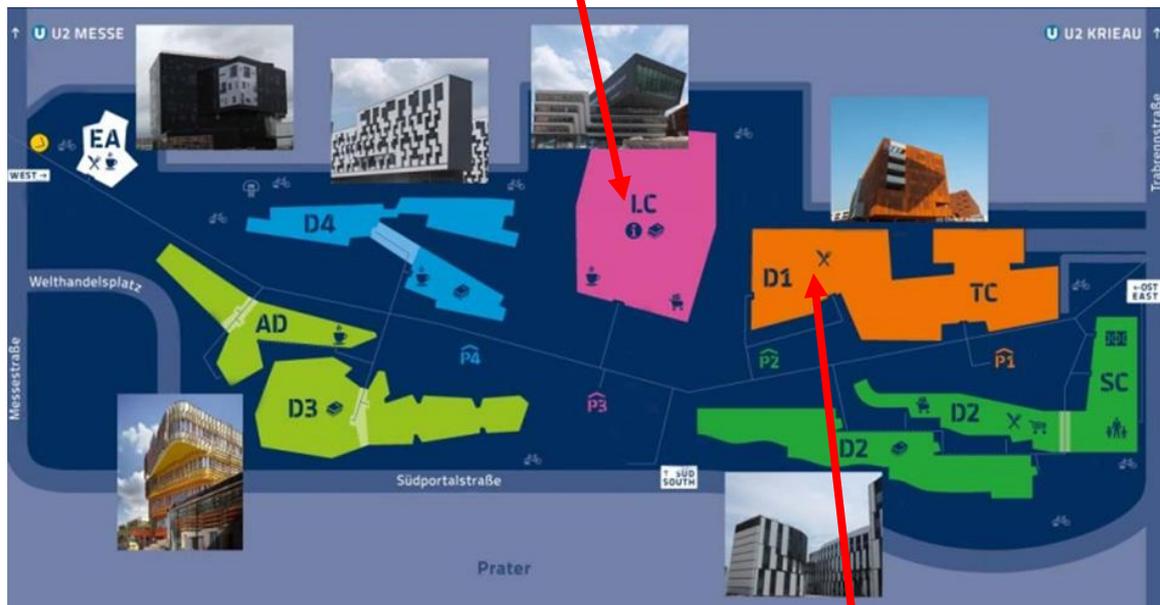
11. Weather Conditions: The weather in Vienna in February is relatively dry (with 60mm of rainfall over 11 days). The climate is rather cold. The average maximum temperature reaches 4°C and the average minimum is -1°C. Note that these are average temperatures, which can vary reaching, up to 10°C maximum and -12°C minimum. Please do not forget to bring with you warm clothes! Also note, that in February the sun rises at about 07:00 Hs and sets at 17:15 Hs.

12. Contact Details: For further information/queries, participants can contact the organizers as follows:

- *E-Mail:* Romina.Mattassini@wu.ac.at /
Jude.Thaddeus.Amos@wu.ac.at
- *Mobile Phone:* + 43 699 1812 8737 / +43 676 8213 5240

Participants are also encouraged to visit our website for further information relating to this or other past/future events of our Tax and Good Governance project: <https://www.wu.ac.at/taxlaw/institute/tax-and-good-governance/>

Conference Venue:
Room LC.0.100 (Festsaal 1)



Lunch Breaks:
Mensa, D1 Building, Ground
Floor